

**MARINE ACADEMY OF TECHNOLOGY & ENVIRONMENTAL SCIENCE
OCEAN COUNTY VOCATIONAL TECHNICAL SCHOOL
APPLICATION FOR DRIVING PERMIT**

2026 - 2027

OFFICE USE ONLY

Last Name: _____ **First Name:** _____

Car Make/Model: _____ **Plate Number:** _____

Color: _____ **Sticker #:** _____ **GRADE:** _____ **Approved: Yes or No**

INSTRUCTIONS:

1. COMPLETE SECTIONS A & B and COMPLETE PARKING AFFIDAVIT
2. ATTACH COPIES OF VEHICLE REGISTRATION, LICENSE, and INSURANCE CARD
3. SUBMIT ALL PAPERWORK TO MAIN OFFICE
4. **ALL STUDENTS MUST PARK IN THE DESIGNATED AREA OF THE OCC PARKING LOT.**
5. ALL STUDENTS MUST MAINTAIN **PRE-REQUISITES** AT ALL TIMES – See Below

NOTE: THERE IS A \$10.00 APPLICATION FEE FOR EACH PARKING PERMIT

SECTION A: (STUDENT/PARENT INFORMATION)

STUDENT NAME: _____ **D.O.B.:** _____ **AGE:** _____

ADDRESS: _____
House # Street City State Zip

DRIVERS LICENSE NUMBER: _____

PARENT/GUARDIAN NAME: _____

PARENT/GUARDIAN PHONE NUMBER: _____

SECTION B: (VEHICLE INFORMATION)

CAR MAKE/MODEL: _____ **YEAR:** _____

COLOR: _____ **PLATE NUMBER:** _____

INSURANCE CO.: _____ **POLICY #:** _____

I have read and understand the procedures, rules and regulations for student driving privileges and realize that if I misuse this privilege or violate any rules, I will lose my driving privilege.

(Print) Name of Student: Date

Student Signature Date

(Print) Name of Parent/Guardian and cell phone number: Date

Parent/Guardian Signature Date

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PARKING AFFIDAVIT**

I _____ by accepting decal # _____, agree to hold the Marine Academy of Technology and Environmental Science and the Ocean County Vocational Technical School Board of Education and all of its regular and part-time employees blameless and non-liaible for any and all damage to the vehicle and its content including theft of the vehicle and/or its content while parked at the Marine Academy of Technology and Environmental Science.

It is further understood that failure to park in the assigned MATES-OCVTS student parking area may result in my vehicle being **towed and/or ticketed** at my own expense, included but not limited to any towing and impound fees or fines assessed.

(Print) Name of Student:

Date

Student Signature

Date

(Print) Name of Parent/Guardian:

Date

Parent/Guardian Signature

Date

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STUDENT PARKING RULES AND REGULATIONS

APPLICATION:

1. An application form must be completed and submitted in the Main Office.
2. A copy of the insurance card, license, and registration must be attached to the application.

PRE-REQUISITES:

1. **Fines:** All fines must be paid in full before approval of driving privilege.
2. **Attendance:** All attendance rules, regulations, and procedures must be followed and maintained at all times per attendance policy.
3. In order to be granted the driving privilege, a student must be in good standing by maintaining good academic progress according to his/her ability and must have a good discipline record.

REGISTRATION:

1. If approved, a parking permit will be issued to driver.
2. Failure to follow all Pre-Requisites listed above and failure to properly display the parking decal will result in a loss of parking privileges. **NO EXCEPTIONS!!**
3. Parking Stickers should be affixed to the left side of the rearview window.
4. Each sticker permit is issued per car not per student.
5. If a student operates two or more cars alternately, all cars must be registered and a valid parking permit must be properly displayed. Whenever a change in license plate occurs, the student is to immediately notify the Main Office so that the records may be changed.
6. Lost, damaged, or defaced permits will not be replaced; a new permit must be purchased.

PARKING:

1. Parking is on a first come first serve basis. Students must park in the designated area of the OCC parking lot.
2. Decals must be displayed and visible in the rear window at all times.
3. All persons parking their vehicles on school property do so at their own risk. Students are advised to lock all doors (see Parking Affidavit).

PARKING AT OTHER OCVTS LOCATIONS:

1. Any persons that would like to park at another OCVTS building must notify MATES when obtaining a parking permit.
2. The student will receive assigned parking for that alternate district location, due to limited availability.

RESPONSIBILITIES AND REGULATIONS:

1. Parking permits are **NON-TRANSFERABLE**. All students sharing or attempting to share permits will lose parking privileges for the remainder of the school year.
2. Students are not permitted to sit in parked cars or loiter about parked cars at any time. Upon arrival to school, students must park their cars and immediately enter the building.
3. Students may not go to their cars during the school day unless permission has been obtained by the Administration.
4. Students must exercise extreme caution when driving on school grounds. Maximum speed is **5 MPH**. Violations will result in a loss of parking privileges.
5. Pedestrians have the right-of-way at all times.
6. Students must not interfere with the progress of school buses. **No parking in the bus area.**
7. All motor vehicle laws of the State of New Jersey apply on school grounds.
8. Due to inclement weather, student parking may be suspended.

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STUDENT PARKING RULES AND REGULATIONS (Continued)

VIOLATIONS:

1. Misuse of the student driving privilege will result in the suspension or revocation of the student's driving privilege.
2. Other disciplinary action as deemed necessary by the administration may also be applied in violations of the driving regulations.
3. Violations of New Jersey State motor vehicle law may result in the involvement of the police as deemed necessary by the administration.
4. The Ocean County Vocational Technical School District has and reserves the right to conduct vehicle searches upon either reasonable suspicion of illegal activity by a student with a parking permit or a reasonable suspicion of illegal substances being in the vehicle.
5. Cars parked illegally and or without an appropriate parking permit may be subject to a police summons and towed away for trespassing.

APPEAL PROCEDURES:

1. A student who is denied the student driving privilege may appeal such a decision to the Principal.
2. The decision of the Principal is final.

(Print) Name of Student:

Date

Student Signature

Date

(Print) Name of Parent/Guardian and cell phone number:

Date

Parent/Guardian Signature

Date